

Recording Secretary: everything is going really well, goes on website and get lots of positive responses, immediate response to newsletter to send in their own news

Format is attractive, nice to have regular connection, and brief news bits, not overwhelming amounts of information

Website updates and content much more developed, members have lots to look at

Richard: mostly fine but some hanging threads

President's reception last year - no bill, no cheque, no invoice

Alison, who did we do it through? normally through congress and they bill us

Looked at Congress bill, amounts under AV and catering

Should be about \$900 --usually like to have an invoice before writing a cheque but will try to contact registrar to find bill and pay it

Did it through congress, hired bartenders, etc

Messes up budget cuz pushed a year; also haven't gotten a bill for CFHSS for the year - usually got it over christmas break, but didn't this year - lots of downsizing and didn't realize that they hadn't sent bill - dues are paid, but heads up for next year is that it has to be followed up on or else budget will be messed up

2014 dues have been tripled; paid by cashier's cheque and is always a hassle - had paid 2012 and overpaid this year - contacted treasurer to look into it - can leave it, can pass on extra to members (IAHR); dues haven't been increased in over a decade, would be reasonable to increase dues even a bit

have increased registration by \$5 which adds up to quite a bit

Not sure what we get from being part of IAHR necessarily - could be something to discuss for future, other than just being a member what is the reason?

Darlene: every 5 years they have int'l conference; we can all submit to their int'l conference because we are all members

Ruby: often in so many places that people can't afford to go to so not sure how many are actually involved from CSSR

Darlene: goes as our rep - will be there in Germany, was at Japan as well - gets lots of info from Morny - then circulates to us

More pressure on young academics to develop int'l profile, so IAHR allows them to do that; also fund underwaged

Richard: they have asked for us a donation for that, but we don't have the money

Ruby: raise fees by \$3 (what IAHR charges) - e are already dipping into our resources to cover things

Darlene: what about \$5 - increase in IAHR, also no longer funded for students

Richard: need to raise as a motion at AGM?

Ruby: then we would have to implement at AGM in 2015

Richard: across the board or just for some?

Darlene: \$5; \$2; \$2 (reg, student, retired)

Samiksa: we got odd numbers through PayPal

Richard: PayPal takes out a service fee percentage - going to be an odd number either way

Passed: \$5 for full, \$2 everyone else - Richard will raise as motion

Richard: accounts look odd this year as a result

SR subscription dues; didn't get invoice for 2013 so didn't pay, had surplus and then had to pay double - did in March (as of mid April statement wasn't recorded)
\$5900 has been pushed to next year because it wasn't yet recorded; seems like we have a bigger surplus than we actually do; will work with incoming treasurer to figure things out

This stuff always happens - makes books look odd, although reporting deficit next year it's actually hangover from last two years oddities

PayPal fees, 3% / year; no office expenses

Host working well, expenses are nominal

No exec pay for travel anymore

Student travel costs - does only pay 75% make a big difference to them, does the 25% mean they won't go somewhere more expensive? Students should also look into their own institutional funding as well

Student reps: \$500 and \$500 for student/underwaged member

Treasurer replacement also a student, should consider giving \$500 to her as well

\$500 is not travel cost, it is accommodation etc

Seems reasonable to do so for MA treasurer replacement; would need to pas it, budget should be rewritten to include it

Ruby: should ensure that our exec is also not run by graduate students, because it becomes a big expense, should be voluntary

Darlene: maybe 3 is the limit

Richard: what about asking for faculty member to submit name?

Ruby: what about saying we are budgeting for unwaged/student 3 max

Matter of noting it for up to three; doesn't requires a motion because we are already doing it

Will update budget to reflect up to 3 (\$1500)

Account investments running at about \$54K

Darlene: when we hit a certain amount of cash in investment account; overage goes into expenses - maintain solid amount in account but still be able to benefit from the account

Allows for travel, etc, without depleting account

Richard: was a particularly good year, percentage went up - operating amount has been stripped down so much, but account will fluctuate so we can only do so much, it'll catch up but we could still use some of it now

Book prize has been cut

Ruby: but it's honorary anyway; but student prizes are actually support; original amount for exec had been to cover extra day for meeting but can re look those amounts

Richard: have high cash balance which is an illusion at the moment; home account is in Winnipeg so if Bethany becomes treasurer she can do more; community/shadow account in Ottawa doesn't have same access - lots of delays because of letter writing campaign to Winnipeg; someone going to branch would make a difference
Person in Ottawa office doesn't get any kickback for shadow account; only account manager in Winnipeg actually benefits

Take some cash and put in GIC; create a cap on the investment account and then modifying budget accordingly; not predictable year to year, but maintaining healthy account balance is good idea (keep investment at \$60K before drawing)

Surplus is not reflective of actual balance; total on books look at \$100K but closer to \$93K

No longer SSHRC subvention

3 year review, no normal everything goes up and down

Mutual funds - has done fairly well

Proposed budget from last year and actual expenditures; keeps treasurer honest, in cases of overage - IAHR dues went over, otherwise nothing shocking

Non-discretionary is where you would have questions

Calling for \$7K loss next year; cheques that haven't been cashed will have an impact - probably don't have a structural problem, always making a modest amount of money
Window of opportunity to have a little surplus here and there

Ruby: removed reception after int'l speaker, but it would be nice to put that back on the books if we have a balance; creates a nice atmosphere among the 4 associations

Richard: page 10 budget, will add \$500 for student/underwaged

total expenses to \$23 and a bit - changes deficient by a bit

Will explain changes and oddities at AGM - will likely happen every year because of deadlines for dues (i.e. in March)

Next treasurer needs to know that although things look weird, important to understand

Darlene: special speaker, see it going out in expenses but not sure where it's located

Ruby: have changed the order, have given us the cheque but then we prove we spent the money, rather than submitting expense after

Richard: \$2K from CFHSS - last year and this year, looks high but balancing of old and new system for int'l speaker

Program Richard uses, 2002 software

New Carleton system - has trouble sending to Arlene, doesn't seem to receive all emails - will switch to google account to actually connect properly

Some members not yet registered couldn't emailed Arlene - need to create/solidify new system with new treasurer so they get all the member info in PayPal - problems with setting up new people in PayPal because it is set for corporations

Judith: good service when you call PayPal

Richard: noticed in Samiksa's report budget amount for internet stuff - automating systems?

Samiksa: figuring out PayPal should be free; but new changes on site beyond Sean's expertise - for Sunflower and other changes might be helpful to have funds to hire someone else

Richard: had cut from communications; could reintroduce amount; paid Sunflower guy \$100 towards Movember fund but will need to find some amount

Ruby: would \$200 be ok?

Richard: HostPapa amount - under electronic communication have \$200; expense is about \$74 for hostpapa - but could raise amount to \$300, maintaining balance to be safe

Ruby: company online allows us to make app out of pdf for \$20 - could use it for that Better to have budget than not

Ruby: paperwork can that fall under AGM?

Richard: all comes under AGM, whatever it comes up to we pay, although it sometimes go over always balances out